



Manotick
Horticultural Society

In Memoriam Policy and Procedures

March 11, 2024

1. Purpose:

To keep a record of MHS members who have passed and acknowledge their membership with the society.

2. Policy Statement:

In the case of death of a member, MHS will: record such passing on the MHS website; notify District 2 (D2); and in the following year will plant flora specimen(s) in memoriam of all those who died in the previous year.

3. Procedures:

- a) Communicate passing to the membership by adding a note of remembrance in the community section of the MHS Newsletter. (Responsibility Newsletter Editor)
- b) Send a MHS note card to family. (Responsibility President)
- c) Advise D2 Director or Secretary of passing for the member's name to be displayed at the D2 Annual Meeting, then send to the OHA Secretary to be shown in a slideshow at Convention. (Responsibility President)
- d) Add member's name to the digital < MHS In Memoriam > document to be accessed via the MHS website under Resources – In Memoriam. This includes adding photo(s) of the memoriam planting(s) for a given year. (Responsibility President)
- e) Preference is not to announce the passing of a member on MHS Face Book Society page or Group page as these platforms should be used for programming and gardening information.

4. Plant Dedications:

- a) On an annual basis, planting(s) of natives and/or perennials to be planted in one of the MHS community garden(s) with label indicating the Memorial year, i.e. In Memoriam 2024.

- b) Member's family and friends may choose to donate to the Ontario Horticultural Association (OHA) In Memoriam Fund (supporting Tree Grants). For more information, about In Memoriam donations, family can e-mail inmemoriam@gardenontario.org or phone 905-476-3000.

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